**BREAKFAST CLUB**

The morning sessions will run every day from 8.00am and the children will be given a breakfast during this time. The sessions will end at 8.40am and the children will be taken to their classrooms.

Due to demand for spaces at our Breakfast Club we will be using a pre-booking system. This will ensure that sessions can be run safely and effectively for the children attending.

If you would like your child/ren to attend regular sessions each week, please complete the booking form and return it to the school office. (Copies of the booking form are also available from the offices). The places will be given on a first come first serve basis We will then book the same sessions automatically each week for you.

If you require one off sessions, you do not need to complete the booking form. These will need to be booked via the school office in advance, by the end of the previous school day at the very latest. These sessions will be confirmed if there are sufficient spare places on any given day. Children will not be accepted at a session without a confirmed booking.

The cost of the Breakfast Club is as follows:

One session £4.00

Sibling session £3.00

Breakfast Club fees will be payable in advance or when booking is made, via the MCAS application or cash to the office. Payment will be deemed to be late if not paid by the Monday of the next school week, at which point we reserve the right to not accept any further bookings. Should you need to cancel a session a minimum of 24 hours’ notice is required. Any less may incur normal session fees.

Behaviour and conduct at Breakfast club is of paramount importance. If your child does not follow the Breakfast Club Behaviour Code you will receive one warning letter. If there is a further incident your child’s place at the club will be removed. If your child/ren is offered a place we will ask both you, the parent/carer, and the child/ren to sign our Breakfast Club Behaviour Code.

There will be a limit to the number of places each day in the Breakfast Club so please do send your booking form.